

ATTACHMENT A

MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, March 17, 2009
7:30 p.m., Meeting Room 1

Vice President Frank Vanek called the March 17, 2009 meeting of the Board of Trustees to order at 7:30 p.m. in Meeting Room 1.

Board members in attendance included Marsha Baker, Ingrid Becton, David Dyer, Philip Hupfer, William Ryan, Susan Sadowski and Linda Wheaton. Rose Walsh was absent. Also in attendance were Library Director Marilyn Boria, Assistant Director Sarah Caltvedt, Public Information Coordinator Cheryl Moore and visitors.

There were no comments from visitors.

The next order of business was approval of the Consent Agenda. Linda Wheaton moved:

THEREFORE BE IT RESOLVED:

That the minutes of the February 17, 2009 Regular Meeting be approved as presented.

David Dyer seconded the motion. The motion passed.

The next order of business was Approval of the March 17, 2009 Accounts Payable. David Dyer moved:

THEREFORE BE IT RESOLVED:

That the March 17, 2009 check register be approved for payment.

Linda Wheaton seconded the motion. Director Boria explained several items on the check register. The motion carried.

Director Boria presented the Financial Reports. She stated that there had been no changes since the Committee of the Whole meeting the previous week.

In her Director's Report, Ms. Boria stated that the month of February had been busier than the previous year, even though there were 29 days in February 2008. She reported that Metropolitan Library System is no longer handling out of state Interlibrary Loan requests.

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Library staff are now filling these requests for EPL patrons, which entails a greater cost to the Library for postage and fees. Staff propose doubling the flat rate for an out of state ILL to \$6 for a trial period, during which direct costs will be tracked, and exploring other options for filling patron requests in a cost-efficient manner. The Trustees had no objection to this.

There was no President's Report.

There was no Unfinished Business.

The first item of New Business was Discussion of Revisions to the Coffee Bar Contract. Director Boria informed the Board that St. Roger Abbey no longer had enough personnel to staff the coffee bar because they had begun a new mission in Haiti and had too much work at the Mother House for the remaining nuns. They had agreed to stay until May 31, 2009. She said that a Request for Proposals had been drafted, and Trustee Dyer was reviewing it. Trustee Dyer asked the Board for an opinion as to whether the coffee bar was a revenue source or an amenity, and it was the consensus of the Trustees that it was an amenity that should be at least cost-neutral to the Library. The Trustees directed Ms. Boria to take the necessary steps to engage a new coffee vendor.

There being no additional New Business, the meeting was adjourned at 8:07 p.m.

Linda Wheaton, Secretary